

# Village Canadien Co-op Ltee

## UNIT TRANSFER REQUEST

Name: \_\_\_\_\_ Member since: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

**Application is made to transfer to:**

### **Meadowood**

1 bedroom apartment

3 bedroom townhome

2 bedroom apartment

4 bedroom townhome

3 bedroom apartment

### **River/St. Mary's Rd.**

2 bedroom townhome

3 bedroom townhome

4 bedroom townhome

**All transfers are subject to the by-laws and policies of Village Canadien. There are certain restrictions and privileges that apply to members who want to transfer within and to Village Canadien.**

Transfers, generally, are subject to the following conditions:

- Co-op members who are allowed to transfer will be prioritized on a waiting list until a suitable unit is made available.
- Members transferring from another Co-op will be placed on a prioritized list once their application for membership has been approved by Village Canadien.
- Members receiving subsidy will be transferred in accordance with National Housing Standards and Co-op policy.
- Existing members must:

- Have lived in the Co-op for a period of at least one year.
  - Have, during that time, demonstrated that they have paid their housing charges on time and in accordance with the VCCL arrears policy.
  - Have, during that time, demonstrated that they have taken good care of the interior and exterior of their unit. Member units will be subject to an inspection prior to transfer approval.
  - Have abided by Co-op bylaws and policies during their tenure at VCCL.
  - Bear the cost of steam cleaning carpets in the former unit.
- A transfer fee of **\$75.00** (effective Jan. 1/08) must be paid once a suitable unit has been offered and accepted by the transferring member in order to secure it for their use.

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**(Member signature)**

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**(Member signature)**

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**(Date)**

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**(Co-op Staff Signature)**