

VILLAGE CANADIEN CO-OP LTEE

Information such as current address, landlord information, birth date, S.I.N., and sources of income are used to assess an application for housing.

Village Canadien Co-op does a residency checks, employment and income verifications, and credit checks to determine an applicant's eligibility.

These checks and verifications are used by Co-op staff and are destroyed after a member moves in to comply with the Federal Personal Information Protection Act.

Received Date: _____

Share Paid: _____

Application Fee Paid: _____

1. PERSONAL INFORMATION: *(please print)*

APPLICANT #1

Surname Given

Address

City Postal Code

Home Phone # Business #

E-mail Cell phone #

Birth Date (Year /Month/Day)

S.I.N.:

APPLICANT #2

Surname Given

Address

City Postal Code

Home Phone # Business #

E-mail Cell phone #

Birth Date ((Year /Month/Day)

S.I.N.:

ALL OTHER MEMBERS OF THE HOUSEHOLD:

| Surname | Given Name | Age | Dependent (Yes/No) |
|---------|------------|-------|--------------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

2. HOUSING REQUIREMENTS:

Date required: _____

Type and Size of Accommodation Required:

Townhome (River Road or Meadowood)

Apartment (Meadowood only)

2 Bedroom

3 Bedroom

4 Bedroom

1 Bedroom

2 Bedroom

3 Bedroom

2 Bedroom townhomes are available only at River Road.

Apartments are located only at Meadowood.

3. HOUSING INFORMATION: (Provide separate information for each applicant if different)

APPLICANT #1

Present Property Management/Mortgage Company: _____

Address: _____

Telephone: _____ Length of Residence: _____ Rent per month: _____

Amount of notice required: _____ Utilities paid: _____

Last Previous Address: _____

Landlord/Mortgage Company: _____

Address: _____

Telephone: _____ Length of Residence: _____ Rent per month: _____

Utilities paid: _____

APPLICANT #2

Present Property Management/Mortgage Company: _____

Address: _____

Telephone: _____ Length of Residence: _____ Rent per month: _____

Amount of notice required: _____ Utilities paid: _____

Last Previous Address: _____

Landlord/Mortgage Company: _____

Address: _____

Telephone: _____ Length of Residence: _____ Rent per month: _____

Utilities paid: _____

4. EMPLOYMENT & FINANCIAL INFORMATION

APPLICANT #1 _____

Current Employer: _____
(Company)

Address: _____

Telephone: _____

Position Held: _____

Commencement Date of Employment: (YYYY/MM/DD) _____

Payroll Supervisor: _____
(Name) (Telephone)

Gross Salary: _____
(Bi-weekly) (Monthly) (Annually)

APPLICANT #2 _____

Current Employer _____
(Company)

Address: _____

Telephone: _____

Position Held: _____

Commencement Date of Employment: (YYYY/MM/DD) _____

Payroll Supervisor: _____
(Name) (Telephone)

Gross Salary: _____
(Bi-weekly) (Monthly) (Annually)

DECLARATION OF INCOME

I/We declare the gross income of all occupants resident in the household is as follows:

| NAME | AGE | ANNUAL INCOME |
|--------------|------------|----------------------|
| 1. _____ | _____ | _____ |
| 2. _____ | _____ | _____ |
| 3. _____ | _____ | _____ |
| 4. _____ | _____ | _____ |
| TOTAL | | _____ |

| Do the above noted amounts include the following? | Yes | No | Amount |
|--|-------|-------|----------|
| 1. Earnings of children in regular attendance at a recognized Institution of learning, funds for tuition, such as scholarships, bursaries & contributions from non-resident members? | _____ | _____ | \$ _____ |
| 2. Living out or traveling allowances for family head? | _____ | _____ | \$ _____ |
| 3. Any income from any other source including social Assistance payments, maintenance, etc.? | _____ | _____ | \$ _____ |
| 4. Capital gains – insurance settlements, inheritances, disability awards? | _____ | _____ | \$ _____ |
| 5. Child Tax Benefit? Workers Compensation? Pension Income? OAS? GIS? Employment Insurance? Other? | _____ | _____ | \$ _____ |
| TOTAL | | | \$ _____ |

Remarks: _____

5. Pets and Parking

PETS:

Village Canadien recognizes the important part that pets play in many people's lives and we do allow our members to keep domesticated animals as pets, subject to the strict adherence of the by-laws of the co-op.

- Completion of a pet registration form and the payment of a \$250.00 pet deposit are required before bringing any pets in to live with you.
- There is a maximum of two pets allowed in townhomes (dogs or cats), and a maximum of two cats are allowed in the apartment block. Dogs are not permitted in the apartment.

Will you be bringing pets to the Co-op? Yes No

How many? No. of Dogs _____ No. of Cats _____

Are you planning on **acquiring** any pets? Yes No

In future, please note that you must contact the VCCL office if any pet becomes part of the household.

PARKING:

Presently all parking stalls are \$30.00 per month and each unit is assigned one stall. Should the member not own a vehicle, that stall will be reassigned by the office. Extra parking stalls may be available and are assigned on a first come first served basis.

Parking shall be restricted to authorized areas. **Visitor parking is for visitors ONLY**; members must park in their assigned stalls. Parking is administered by a Parking By-law and must be adhered to. Illegally parked vehicles are subject to being towed at the owner's expense without warning.

Do you require a parking stall(s)? Yes No

How many? _____

DECLARATION

I/We understand that this application must be accompanied by a \$35.00 (thirty-five dollar) **non-refundable** application processing fee.

I/We consent to have **Village Canadien Co-op Ltee** collect and use the above information to process this application as required, and to assist in the recovery of any indebtedness arising from my/our occupancy.

I/We understand **Village Canadien Co-op Ltee** is formed for the purpose of providing housing at a cost to its members and that membership includes the responsibility to participate in the Co-op.

I/We understand that accommodation in **Village Canadien Co-op Ltee** depends on being accepted for membership in the Co-op.

I/We declare that all the information in this application is correct and hereby authorize the Co-op to verify any or all of the information contained herein.

I/We hereby make application for residency and membership in **Village Canadien Co-op Ltee** at #1-730 River Road, Winnipeg, MB., R2M 5A4 or 515-525 Meadowood Dr., Winnipeg, MB., R2M 5C1. I/We will purchase shares in **Village Canadien Co-op Ltee** in the amount of \$1,200 prior to the move in date.

Applicant #1 Signature

Date

Applicant #2 Signature

Date

Signature (if 16 yrs. or older)

Date

Signature (if 16 yrs. or older)

Date

NOTE: We cannot process your application until all information is received and verified, and the application fee has been paid.

Contact us at:

Village Canadien, #1-730 River Road, Winnipeg, Manitoba R2M 5A4
Ph. (204) 257-2501
fax (204) 254-1116
e-mail Info@vccl.ca



1-730 River Road, Winnipeg, Manitoba, R2M 5A4
T- (204) 257-2501 F- (204) 254-1116
E – info@vccl.ca

PLEASE PROVIDE US WITH INFORMATION ON YOUR CURRENT LANDLORD AND SIGN THIS FORM IN ORDER TO AUTHORIZE YOUR CURRENT LANDLORD TO RELEASE INFORMATION ABOUT YOUR TENANCY TO - VILLAGE CANADIEN CO-OP LTEE.

Current Property Manager: _____ **Phone #** _____

Your Current Address: _____ **Fax #** _____

Signature: _____
(Applicant #1) (PRINT NAME)

Signature: _____
(Applicant #2) (PRINT NAME)

Date: _____

.....

Village Canadien will be calling your current landlord for information regarding your occupancy at the above address which may include:

- *Rent payments* *Pay by 1st of month?* *Any NSF's?*
- *Length of residence?*
- *Lease expiration date?* *Able to sublet?*
- *Was proper notice given to vacate?*
- *Unit condition?*
- *Details of complaints (noise, parking, pets).*

Current Landlord Signature



1-730 River Road, Winnipeg, Manitoba, R2M 5A4
T- (204) 257-2501 F- (204) 254-1116
E – info@vccl.ca

**PLEASE FILL OUT THIS FORM AND GIVE IT TO YOUR
EMPLOYER - or to the person who can verify your income.**

Authorization to Release Information

This document authorizes _____
(Employer)

to release information to Village Canadien Co-op about my employment, this may include information such as:

- start date of employment with company
- gross annual income
- hourly wage and average number of hours worked per pay period
- employment status such as full time/part time/casual/contract employee

(Date)

(Print Name)

(Signature)